

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2

March 13, 2023

The Highmore-Harrold Board of Education met in regular session on March 13, 2023 in the Business Classroom at 7:00 p.m. Members Present: President - Jim Stephenson, Vice President – Paula Haiwick, Amy Hoffman, Jennifer Semmler, Derek McCloud, Paul Knox. Members Absent: Kristi Effling. Others Present: Superintendent/SPED Director - Quinton Cermak, PreK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Mary Ann Morford, Rhonda Baloun, Morgan Bonnichsen.

President Stephenson called the meeting to order at 7:02 pm and the Pledge of Allegiance was recited at this time.

Motion by Hoffman and seconded by Semmler to approve the Agenda with the following amendments: motion to approve Open Enrollments 2022C and 2022D. The motion passed.

Motion by Haiwick and seconded by Knox to approve the Minutes of the February 13, 2023 meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment on a motion by Semmler and seconded by Hoffman. The motion passed.

MARCH PAYROLL: \$217,505.93

FEBRUARY CASH REPORT: General Fund: Beginning Balance: \$394,799.33; Receipts: Local - \$74,276.37; State - \$90,470.62; Federal - \$0.00; Disbursements: \$209,813.84; Cash Balance: \$349,732.48; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: \$358,784.94. **Capital Outlay Fund:** Beginning Balance: \$2,078,502.44; Receipts: Local - \$36,336.15; Federal - \$0.00; Disbursements: \$8,143.38; Cash Balance: \$2,106,695.21; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,546,506.65. **Special Education Fund:** Beginning Balance: \$706,852.89; Receipts: Local - \$20,363.39; Disbursements: \$38,107.61; Cash Balance: \$689,108.67; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,199,297.23. **Impact Aid Fund:** Beginning Balance: \$388,264.57; Receipts: Federal - \$3,707.00; Disbursements: \$0.00; Cash Balance: \$391,971.57. **School Lunch Fund:** Beginning Balance: \$51,656.66; Receipts: Local - \$7,042.02, Federal - \$7,731.44; Disbursements: \$10,408.10; Ending Balance: \$56,022.02. **Internal Fund:** Beginning Balance: \$16,110.61; Receipts: Local - \$1,050.00; Disbursements: \$2,418.33; Ending Balance: \$14,742.28.

Board Report-10003

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Supplies	213.46
AMERICAN UNION VENTURES INC.	Recycling Tech Supplies	355.00
ARAMARK	Mop/Laundry	553.10
CAPITAL AREA REFUSE, LLC	Garbage (March)	397.45
CAROLINA BIOLOGICAL SUPPLY CO.	HS Science	170.72
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	927.27
CERMAK, QUINTON	Credit Reimbursement	1,425.00
CITY OF HIGHMORE	Utilities	62.05
	Utilities	211.80
FOREMAN SALES AND SERVICE, Inc.	Bus Route	11,080.26
	GB Bussing	1,740.30
	BB Bussing	1,063.53
	Activity Bus	382.92

HALL OIL AND GAS CO., INC.	Propane	7,461.70
HIGH SCHOOL ACTIVITY FUND	GB Official - Jason Wenzel	100.00
	GB Official - Greg Stroth	171.40
	GB Official - Joel Osborn	100.00
	BB Official - Bryan Zahn	226.48
	BB Official - Jason Rabenberg	100.00
	BB Official - Kelly Eisemann	100.00
	Winter Official - Heather McDonnel	15.00
	Winter Official - Karsi Peterson	30.00
	Winter Official - Heather Resel	45.00
	Winter Official - Rod Kusser	45.00
	Winter Official - Joe English	45.00
	Winter Official - Mark Chilson	60.00
	Winter Official - Mark Chilson	60.00
	Winter Official - Lynn Morford	247.50
	Winter Official - Lynn Morford	247.50
	Winter Official - Colin Weidenbach	120.00
	Winter Official - Colin Weidenbach	120.00
	GB/BB Official - Melby Kirkie	87.34
	GB/BB Official - Melby Kirkie	87.34
	GB/BB Official - Brandon Soulek	95.50
	GB/BB Official - Brandon Soulek	95.50
	GB/BB Official - Dan Swenson	70.00
	GB/BB Official - Dan Swenson	70.00
	Redfield FFA - Entry Fee	360.00
	Faulkton School - JHBB Entry Fee	40.00
	Stamps.com - Meter Rent	19.16
	Stamps.com - Funds Added	100.00
	Hampton Inn & Suites - Room	127.36
HIGHMORE HERALD, THE	Proceedings - Expenditures	177.03
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	171.57
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	75.33
JGE INC. DBA BOBCAT OF ABERDEEN	Wipers for Skidsteer	118.32
JOHNSON CONTROLS	Reset Transformer	1,184.59
JOSTENS, INC.	Yearbook Deposit	1,040.66
LINDE GAS & EQUIPMENT INC.	Vo Ag	602.12
MASHEK FOOD CENTER	Supplies	8.42
	Food	102.63
NORTHWESTERN ENERGY	Electricity	581.68
	Electricity	6,510.95
PETTY CASH - POSTAGE	Postage	92.04
PHILIP SCHOOL DISTRICT	Acalympics Entry Fee	50.00
QUILL CORPORATION	Supplies	159.96
VENTURE COMMUNICATIONS	Telephone	418.74
WEX BANK	Motor Fuel	870.99
	<u>GENERAL FUND TOTAL</u>	41,194.67
<u>FUND: CAPITAL OUTLAY</u>		
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
FOREMAN SALES AND SERVICE, Inc.	Activity Bus (15%)	67.58
	BB Bussing (15%)	187.68
	GB Bussing (15%)	307.11
	Bus Route (15%)	1,955.34
	<u>CAPITAL OUTLAY TOTAL</u>	5,747.73
<u>FUND: SPECIAL EDUCATION</u>		
ABAeCare LLC	Therapy Services (Feb)	4,677.75

ABO SCHOOL DISTRICT	Certified Speech Therapist (Jan-Mar)	3,687.24
AMAZON CAPITOL SERVICES	Supplies	69.39
HAND COUNTY MEMORIAL HOSPITAL	PT	400.00
	OT	944.00
TRENHAILE, JAY	Evaluations	550.00
	SPECIAL EDUCATION TOTAL	10,328.38
FUND: FOOD SERVICE		
ARAMARK	Mop/Laundry	138.26
DEHAAI PROCESSING	Beef Processing	837.18
EARTHGRAINS BAKING CO., INC.	Food	150.55
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	883.96
MASHEK FOOD CENTER	Kitchen Food	928.65
PERFORMANCE FOODSERVICE	Food	5,785.46
	Supplies	384.78
SD DEPT OF ED; CHILD/ADULT NUTRITION SERVICES	Food	314.36
	FOOD SERVICE TOTAL	9,423.20
	MARCH TOTAL INVOICES	66,693.98

No Conflict Disclosures at this time.

Public Input:

The Board held an Indian Policies and Procedures Forum at this time.

Superintendent's Report

- Mr. Cermak gave a legislative recap on what was and was not passed during legislative session this year.
- Spring Buildings and Grounds: The school will have an electrician come this spring regarding replacing one light pole, both light poles, or upgrading the lighting at the ballpark through lighting analysis.
- Girls wrestling participation is continuing to increase. There will be conversations to add girl's wrestling to the Miller/Highmore-Harrold co-op as we are seeing an increase in participation.
- Q3 Staff Spotlight winners were Marilyn Krick and Jessica Sheffield. Staff Spotlight is sponsored by Willow Creek and will be recognized in the Highmore Herald.

PreK-12 Principal's Report

- The Dakota players were here this past week. We had over 30 students who participated in a Space School Musical.
- There will be no school on March 17 for Spring Break
- NWEA testing will take place on March 21 and March 23rd.
- Senior Trip to Minnesota will take place March 23-27.
- Prom will take place on April 1.
- There will be no school on April 7 and April 10 for Easter.

Business Manager's Report

- No annual election will be conducted due to no contested vacancy on the school board. Jen Semmler and Amy Hoffman filed an unopposed 3-year petition. Dusty Mitchell filed an unopposed 2-year petition to fill the seat vacated by Paul Knox. The seat of Kristi Effling sits open as she had not filed for re-election. The board has the option to appoint her on a one-year term.
- Insurance Update: The annual ASBSD Health Insurance Conference will be held March 22 in Chamberlain.
- The school was awarded \$15,400.70 in Supply Chain Assistance funding to go towards certain items to be used in the Food Service Fund.

Motion by Haiwick and seconded by Semmler to approve resignation of Jessica Sheffield, HS Administrative Assistant; approve resignation of Elizabeth Buchholz, 2nd Grade Teacher, Assistant Volleyball Coach; and approve Open Enrollments 2022C and 2022D. The motion passed.

The Board set their next regular meeting for April 10th, 2023 at 7:00 pm in the Business Classroom.

Motion by Semmler and seconded by McCloud to enter into executive session at 7:21 p.m. for Personnel Matters SDCL 1-25-2 (1). The motion passed.

President Stephenson declared the board out of executive session at 10:07 p.m.

Motion by Haiwick and seconded by Hoffman to amend Georgette Cermak's contract to increase the number of hours worked to reflect the consolidation of the Administrative Assistant position. This will add an additional \$1,375.60 to her contract to compensate for the summer months worked. The motion passed.

Motion by Semmler and seconded by McCloud to adjourn at 10:08 pm. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President